



**ROANOKE CITY
PUBLIC SCHOOLS**

Strong Students. Strong Schools. Strong City.

Purchasing Department
P.O. Box 13145 • Roanoke, VA 24031
PHONE (540) 853-1348
FAX (540) 853-2836

March 20, 2023

**IFB 3114
B5 BIODIESEL
Addendum #1**

Questions and Answers

Q1: Do you consider common carriers to be subcontractors?

A1: No.

Q2: What are your office hours to accept mail on March 27th and 28th?

A2: 8:00 A.M. to 5:00 P.M.

Q3: Have any addenda been released, if not, where will they be posted?

A3: All addenda will be posted on the RCPS Purchasing Department website, [https://www.rcps.info/departments/administrative_departments/Purchasing Department/bids rfps awards and cancellations](https://www.rcps.info/departments/administrative_departments/Purchasing_Departme nt/bids_rfps_awards_and_cancellations).

Q4: What is the anticipated award date?

A4: Within two weeks of opening of bids.

Q5: When will the preliminary bid tabulations be available?

A5: Within two days of opening of bids.

Q6: At the time of lock in, will you guarantee the gallons for the period of lock in?

A6: Yes.

Q7: If we were to insert any conditions into our alternate firm fixed bid, would they be taken into consideration or rejected? Sample attached, please indicate which clauses would be acceptable and which clauses would be cause for rejection?

A7: Alternate clauses would be agreed upon during contract negotiations.

Q8: What percentage MBE/WBE is required for this bid?

A8: Zero percentage.

Q9: If contract is cancelled due to pricing being found above that on the open market, would the schools pay for the gallon liquidation?

A9: Yes.

Q10: Will Roanoke City Public Schools add language to this contract that should the RCPS choose to cancel the fixed priced contract that it will negotiate fairly with the contracted vendor to reimburse the contracted vendor for the difference in futures contracts value at agreement versus the value at cancelation when contracts are sold?

A10: Yes.

Q11: What are the terms and forms of payment?

A11: Terms are net 30. Payment form can be ACH or check.

Q12: Is RCPS on a fixed price now and if so, has or will the RCPS have completed the full duration of the fixed price agreement in place now?

A12: RCPS is not currently on a fixed price.

Q13: Is the RCPS requesting a B5 product or Ultra Low Sulfur Diesel up to 5%?

A13: Yes, but we will accept regular road diesel if biodiesel is not available.

Q14: Does RCPS manage their own winter additives? What is expected of the vendor?

A14: It is requested that the truck tanker driver put additives in while dispensing a load into our tank. All additives will be provided by our outsourced transportation provider, currently Durham School Services.

Q15: Is there a requirement for how the product is listed on BOLs/invoices? Meaning, does it matter if it is listed as 1 line item (B5) or 2-line items (B100 and ULSD)?

A15: No.

Q16: In reading the Statement of Need, the quantities listed are "estimates" but it does make mention that the "final guaranteed quantities will be determined between RCPS and the Successful Bidder..." in Section E. Does this mean that RCPS will guarantee the quantities once the NYMEX Heating Oil Futures price per gallon is selected by RCPS?

A16: Yes.

Q17: What locations require tank-wagon or transport trucks?

A17: We have only one location at 5401 Barns Ave. Roanoke, VA 24019 with a 10,000 gallon above ground tank. We normally receive 7,500 gallons on a tanker trailer.

Q18: Are truck pumps required?

A18: *The tanker trailer must have a truck pump as we have an above ground tank.*

Q19: Can you please prove previous bid tabulations?

A19: *Yes.*

Q20: What date was referenced for pricing on the previous year's bid tabs?

A20: *Previous bid tabulation is attached.*

Q21: Who was the bid previously awarded to?

A21: *James River Solutions, LLC.*

Q22: Can you please provide BOL copies along with invoices?

A22: *Invoice information for end of August 2020 through February 2023 is attached.*

TABULATION OF BIDS
Gasoline (E10) and Biodiesel (B5)
ITB # 20-02-89

Bids opened by Cassandra "Nikki" Switzer, Senior Buyer, Purchasing Division, at
 2:00 P.M. on May 13, 2020.

Attachment B - Roanoke City Public Schools Bid Form

Biodiesel (B5)	James River Solutions, LLC	PAPCO, Inc.	Campbell Oil Company	Petroleum Traders Corporation	Colonial Oil Industries
12 MONTHS August 15, 2020 – August 14, 2021	0.0390	<i>n/a</i>	+0.0921	+0.0636	+0.0495
24 MONTHS August 15, 2020 – August 14, 2022	0.0390	<i>n/a</i>	+0.1046	+0.0836	+0.0503
36 MONTHS August 15, 2020 – August 14, 2023	0.0390	<i>n/a</i>	+0.1421	+0.1036	+0.0486

Date	InvoiceNo	Ship To Address	Ship To City	Ship To State	Product	Quantity	PPG
8/31/2020	S042590	5401 BARNS AVE.	ROANOKE	VA	B5	7,445.00	1.43486
9/25/2020	S050077	5401 BARNS AVE.	ROANOKE	VA	B5	7,462.00	1.43486
10/14/2020	S054771	5401 BARNS AVE.	ROANOKE	VA	B5	7,475.00	1.43486
11/6/2020	S059679	5401 BARNS AVE.	ROANOKE	VA	B5	7,487.00	1.43486
11/20/2020	S062784	5401 BARNS AVE.	ROANOKE	VA	B5	7,520.00	1.43486
12/10/2020	S067368	5401 BARNS AVE.	ROANOKE	VA	B5	7,528.00	1.43486
1/6/2021	S073276	5401 BARNS AVE.	ROANOKE	VA	B5	7,536.00	1.43486
1/21/2021	S077081	5401 BARNS AVE.	ROANOKE	VA	B5	7,540.00	1.43486
2/5/2021	S080712	5401 BARNS AVE.	ROANOKE	VA	B5	7,536.00	1.43486
2/22/2021	S084388	5401 BARNS AVE.	ROANOKE	VA	B5	7,566.00	1.43486
2/22/2021	S088997	5401 BARNS AVE.	ROANOKE	VA	B5	7,568.00	1.43486
3/4/2021	S088765	5401 BARNS AVE.	ROANOKE	VA	B5	7,525.00	1.43486
3/18/2021	S091688	5401 BARNS AVE.	ROANOKE	VA	B5	7,527.00	1.43486
3/25/2021	S093622	5401 BARNS AVE.	ROANOKE	VA	B5	7,524.00	1.43486
4/12/2021	S095184	5401 BARNS AVE.	ROANOKE	VA	B5	7,500.00	1.43486
4/21/2021	S100409	5401 BARNS AVE.	ROANOKE	VA	B5	7,503.00	1.43486
5/4/2021	S102691	5401 BARNS AVE.	ROANOKE	VA	B5	7,477.00	1.43486
5/13/2021	S105621	5401 BARNS AVE.	ROANOKE	VA	B5	7,498.00	1.43486
5/21/2021	S108293	5401 BARNS AVE.	ROANOKE	VA	B5	7,489.00	1.43486
6/3/2021	S110873	5401 BARNS AVE.	ROANOKE	VA	B5	7,476.00	1.43486
6/23/2021	S117060	5401 BARNS AVE.	ROANOKE	VA	B5	7,455.00	1.43486
7/7/2021	S120956	5401 BARNS AVE.	ROANOKE	VA	B5	7,455.00	1.43486
7/19/2021	S125927	5401 BARNS AVE.	ROANOKE	VA	B5	4,010.90	1.43486
7/21/2021	S126150	5401 BARNS AVE.	ROANOKE	VA	B5	3,007.10	1.43486
8/12/2021	S131762	5401 BARNS AVE.	ROANOKE	VA	B5	7,433.00	1.43486
8/31/2021	S135968	5401 BARNS AVE.	ROANOKE	VA	B5	4,499.00	1.43486
9/1/2021	S136851	5401 BARNS AVE.	ROANOKE	VA	B5	4,495.00	1.43486
9/9/2021	S137396	5401 BARNS AVE.	ROANOKE	VA	B5	6,635.00	1.43486
9/14/2021	S139441	5401 BARNS AVE.	ROANOKE	VA	B5	4,472.00	1.43486
9/22/2021	S142567	5401 BARNS AVE.	ROANOKE	VA	B5	4,470.00	1.43486
9/22/2021	S142572	5401 BARNS AVE.	ROANOKE	VA	B5	2,559.00	1.43486
9/28/2021	S143811	5401 BARNS AVE.	ROANOKE	VA	B5	4,505.70	1.43486
10/1/2021	S144521	5401 BARNS AVE.	ROANOKE	VA	B5	4,496.50	1.43486
10/8/2021	S14676R	5401 BARNS AVE.	ROANOKE	VA	B5	2,509.90	1.43486
10/13/2021	S146908	5401 BARNS AVE.	ROANOKE	VA	B5	3,949.00	1.43486
10/15/2021	S147399	5401 BARNS AVE.	ROANOKE	VA	B5	2,500.00	1.43486
10/15/2021	S148169	5401 BARNS AVE.	ROANOKE	VA	B5	1,925.00	1.43486
10/18/2021	S149226	5401 BARNS AVE.	ROANOKE	VA	B5	3,006.00	1.43486
10/22/2021	S150291	5401 BARNS AVE.	ROANOKE	VA	B5	2,956.80	1.43486
10/27/2021	S150588	5401 BARNS AVE.	ROANOKE	VA	B5	4,488.00	1.43486
11/3/2021	S153198	5401 BARNS AVE.	ROANOKE	VA	B5	4,492.00	1.43486
11/8/2021	S153381	5401 BARNS AVE.	ROANOKE	VA	B5	4,500.00	1.43486
11/11/2021	S154392	5401 BARNS AVE.	ROANOKE	VA	B5	4,451.80	1.43486
11/18/2021	S156069	5401 BARNS AVE.	ROANOKE	VA	B5	4,503.00	1.43486
11/18/2021	S156726	5401 BARNS AVE.	ROANOKE	VA	B5	4,006.80	1.43486
11/30/2021	S159123	5401 BARNS AVE.	ROANOKE	VA	B5	3,502.10	1.43486

12/3/2021	S161095	5401 BARNS AVE.	ROANOKE	VA	B5	4,502.60	1.43486
12/8/2021	S162325	5401 BARNS AVE.	ROANOKE	VA	B5	2,976.00	1.43486
12/13/2021	S163632	5401 BARNS AVE.	ROANOKE	VA	B5	4,495.70	1.43486
12/15/2021	S163602	5401 BARNS AVE.	ROANOKE	VA	B5	4,480.00	1.43486
1/4/2022	S169045	5401 BARNS AVE.	ROANOKE	VA	B5	4,488.20	1.43486
1/10/2022	S170430	5401 BARNS AVE.	ROANOKE	VA	B5	4,488.90	1.43486
1/13/2022	S171169	5401 BARNS AVE.	ROANOKE	VA	B5	4,475.90	1.43486
1/26/2022	S174507	5401 BARNS AVE.	ROANOKE	VA	B5	4,358.80	1.43486
1/31/2022	S176345	5401 BARNS AVE.	ROANOKE	VA	B5	4,078.20	1.43486
2/3/2022	S177201	5401 BARNS AVE.	ROANOKE	VA	B5	2,674.10	1.43486
2/7/2022	S178183	5401 BARNS AVE.	ROANOKE	VA	B5	4,335.60	1.43486
2/9/2022	S178420	5401 BARNS AVE.	ROANOKE	VA	B5	2,901.50	1.43486
2/14/2022	S178026	5401 BARNS AVE.	ROANOKE	VA	B5	4,018.00	1.43486
2/18/2022	S180096	5401 BARNS AVE.	ROANOKE	VA	B5	4,383.20	1.43486
2/23/2022	S180857	5401 BARNS AVE.	ROANOKE	VA	B5	4,512.90	1.43486
3/2/2022	S184019	5401 BARNS AVE.	ROANOKE	VA	B5	7,505.00	1.43486
3/10/2022	S184347	5401 BARNS AVE.	ROANOKE	VA	B5	7,532.00	1.43486
3/16/2022	S185353	5401 BARNS AVE.	ROANOKE	VA	B5	7,532.00	1.43486
3/24/2022	S187694	5401 BARNS AVE.	ROANOKE	VA	B5	7,511.00	1.43486
4/1/2022	S190038	5401 BARNS AVE.	ROANOKE	VA	B5	7,509.00	1.43486
4/13/2022	S199231	5401 BARNS AVE.	ROANOKE	VA	B5	7,499.00	1.43486
4/25/2022	S194337	5401 BARNS AVE.	ROANOKE	VA	B5	7,468.00	1.43486
5/3/2022	S196448	5401 BARNS AVE.	ROANOKE	VA	B5	7,486.00	1.43486
5/10/2022	S197572	5401 BARNS AVE.	ROANOKE	VA	B5	7,497.00	1.43486
5/17/2022	S199684	5401 BARNS AVE.	ROANOKE	VA	B5	7,469.00	1.43486
5/25/2022	S200717	5401 BARNS AVE.	ROANOKE	VA	B5	7,473.00	1.43486
6/3/2022	S202775	5401 BARNS AVE.	ROANOKE	VA	B5	7,460.00	1.43486
6/27/2022	S206173	5401 BARNS AVE.	ROANOKE	VA	B5	7,454.00	1.43486
7/12/2022	S210564	5401 BARNS AVE.	ROANOKE	VA	B5	7,441.00	1.43486
7/25/2022	S213261	5401 BARNS AVE.	ROANOKE	VA	B5	7,438.00	1.43486
8/30/2022	S219687	5401 BARNS AVE.	ROANOKE	VA	B5	7,451.00	1.43486
9/1/2022	S221758	5401 BARNS AVE.	ROANOKE	VA	B5	7,431.00	1.43486
9/13/2022	S222798	5401 BARNS AVE.	ROANOKE	VA	B5	7,447.00	1.43486
9/20/2022	S224929	5401 BARNS AVE.	ROANOKE	VA	B5	4,978.00	1.43486
9/23/2022	S225556	5401 BARNS AVE.	ROANOKE	VA	B5	4,510.60	1.43486
11/28/2022	R22608R	5401 BARNS AVE.	ROANOKE	VA	B5	6,570.00	1.43486
10/7/2022	S228680	5401 BARNS AVE.	ROANOKE	VA	B5	6,438.00	1.43486
10/14/2022	S231158	5401 BARNS AVE.	ROANOKE	VA	B5	7,481.00	1.43486
10/19/2022	S228189	5401 BARNS AVE.	ROANOKE	VA	B5	3,980.00	1.43486
10/25/2022	S232147	5401 BARNS AVE.	ROANOKE	VA	B5	7,477.00	1.43486
11/2/2022	S234658	5401 BARNS AVE.	ROANOKE	VA	B5	7,483.00	1.43486
11/11/2022	S237130	5401 BARNS AVE.	ROANOKE	VA	B5	7,389.00	1.43486
11/18/2022	S237764	5401 BARNS AVE.	ROANOKE	VA	B5	7,407.00	1.43486
11/30/2022	S240360	5401 BARNS AVE.	ROANOKE	VA	B5	7,519.00	1.43486
12/7/2022	S242481	5401 BARNS AVE.	ROANOKE	VA	B5	7,511.00	1.43486
12/15/2022	S243290	5401 BARNS AVE.	ROANOKE	VA	B5	7,530.00	1.43486
12/22/2022	S245412	5401 BARNS AVE.	ROANOKE	VA	B5	7,426.00	1.43486

1/13/2023	S249402	5401 BARNS AVE.	ROANOKE	VA	B5	7,732.00	1.43486
1/23/2023	S251995	5401 BARNS AVE.	ROANOKE	VA	B5	7,434.00	1.43486
1/27/2023	S252747	5401 BARNS AVE.	ROANOKE	VA	B5	7,459.00	1.43486
2/6/2023	S254788	5401 BARNS AVE.	ROANOKE	VA	B5	7,448.00	1.43486
2/13/2023	S255592	5401 BARNS AVE.	ROANOKE	VA	B5	7,427.00	1.43486
2/20/2023	S257624	5401 BARNS AVE.	ROANOKE	VA	B5	5,448.20	1.43486
2/20/2023	S257624	5401 BARNS AVE.	ROANOKE	VA	B5	1,974.80	1.43486
2/28/2023	S258428	5401 BARNS AVE.	ROANOKE	VA	B5	7,424.00	1.43486